



West Boylston Housing Authority

87 MAPLE STREET - ORCHARD KNOLL
WEST BOYLSTON, MASSACHUSETTS 01583
(508) 835-6060

MINUTES OF THE MARCH 5, 2008 BOARD OF COMMISSIONERS MEETING HELD AT 87 MAPLE STREET, ORCHARD KNOLL, AT 6:00 P.M.

MEMBERS PRESENT:

Paul Menard, Asst Chairman
Eva Gambaccini, Treasurer
Richard Duguay, Asst Treasurer
Emily Witkus, Secretary

MEMBERS ABSENT:

Joan Welsh, Chairman

OTHERS PRESENT:

Anita Sullivan, Executive Director

The Regular Meeting of the Board of Commissioners was called to order at 7:00 p.m. by Asst Chairman, Paul Menard.

New Business:

The 689 Budgets FY ending 9/30/08 was approved as presented. The 4001 Budget was approved with modifications. The requested exemptions for the septic tank removal and fire alarm panel replacement were denied due to an adequate reserve level at the Authority.

Charter Board member Eva Gambaccini, was in the Banner with an article about her receipt of the Distinguished Service Award from NAHRO for more than 25 years service on the West Boylston Housing Authority Board.

The Election for the Housing Authority will be held on the first Tuesday of April. It appears that Emily Witkus will be running unopposed.

Unfinished Business:

The Elder Meals program continues to be run from the community room. More Orchard Knoll residents are attending than would otherwise attend if held at a different location. There are little increased costs or burdens caused by running the program from the Housing Authority.

The Board members continue to assess how the Authority will best serve the West Boylston community and will form a mission statement when the direction is clearly defined.

We were again sent a letter from Leon Gaumond, Town Administrator requesting we appoint a Board member or appoint a person to sit on the Community Preservation Committee to act on the Housing Authority's behalf. Joan had mentioned an interest. When Joan returns Anita will follow up with Joan on her intentions in this matter.

The waitlist is still in progress.

Anita has not been contacted by the Housing Task Force in regards to the Angell Brook affordable units. Anita offered assistance and will wait to be contacted.

Maintenance Report

Chuck was involved in an accident with the truck on a sleeting afternoon. He was not at fault as the other vehicle crashed into him. There is damage to the driver's side. He is able to drive the truck and will leave the plow on until there is no threat of snow, as he thinks there may be an issue with trying to get the plow blade back on, once it is removed.

Anita summarized the increase in sewer costs since tying into the sewer system at all developments. We used to spend about \$2000 a year for septic pumping and this year the costs for 4001 and 689 will be close to \$15000. This will result in an increase in subsidy.

Executive Director's Report

The March 2008 NAHRO Newsletter was reviewed and discussed.

The March 2008 checks were signed and distributed for the Board's review.

Review & Approval of Minutes

Richard Duguay made a motion to accept the minutes of the Regular Board Meeting held January 2, 2008, with the addition of Francis McHugh's name being added to the list of others in attendance. Eva Gambaccini seconded the motion. All in favor.

Adjournment

Richard Duguay made a motion to adjourn the meeting at 7:45 p.m. Eva Gambaccini seconded the motion. All in favor.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Anita Sullivan', is written over a light gray rectangular background.

Anita Sullivan
Executive Director